

**ORDER FORM – UPDATE DEED OF A SELF MANAGED SUPERANNUATION FUND ('SMSF')** with four or fewer members.

*\*Please complete all details in block letters. Please mail this order form with attached documents to us (do not fax).*

**DEFINED BENEFIT PENSIONS – DEED OPTIONS**

As a result of recent superannuation law changes, we now offer a choice of two deeds. The first will generally be appropriate **unless** one or more members intends to commence a defined benefit pension ('DBP') before 31 December 2005. The second is appropriate for funds that do not have adequate powers under their current deeds to pay DBPs, but have one or more members who intend to commence a DBP before 31 December 2005. **Note that choosing the second deed may compromise whatever powers the fund might already have to pay DBPs after 31 December 2005.**  
**To order the first deed tick here . To order the second deed tick here .**

**NAME OF FUND** \_\_\_\_\_

**SECTION A: PERSON ORDERING**

**Person ordering** \_\_\_\_\_ **Signature** \_\_\_\_\_  
 (documents and invoice will be directed to this person, unless otherwise instructed)

Company name (if applicable) \_\_\_\_\_

Street address \_\_\_\_\_

Postal address, if different \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

**SECTION B: REQUIRED DOCUMENTS**

The original deed which set up the fund dated (dd/mm/yyyy) \_\_\_\_\_ / /

Any deeds that later varied the original deed, plus any resolutions or changes of trustee, dated:  
 \_\_\_\_\_ / / \_\_\_\_\_ / / \_\_\_\_\_ / / \_\_\_\_\_ / / \_\_\_\_\_ / /

Please also supply all consents and notifications in respect of all prior variations. Note that unless a complete document trail is made available, a disclaimer will be issued reflecting the documents supplied.

**SECTION C: CURRENT TRUSTEE DETAILS**

If the Trustee is a Company then complete section C(i) only. If the Trustees are individuals then complete section C(ii) only.

**SECTION C(I) : TRUSTEE INFORMATION WHERE TRUSTEE IS A COMPANY**

Name \_\_\_\_\_ ACN \_\_\_\_\_ - -

Address of Registered Office \_\_\_\_\_

Full names of all directors of trustee company

<b>T1</b>		<b>T2</b>	
<b>T3</b>		<b>T4</b>	

**SECTION C(II): TRUSTEE INFORMATION WHERE TRUSTEES ARE INDIVIDUALS**

If the Trustee comprises individuals, their full names:

<b>T 1</b>	Full Name	
	Address	
<b>T 2</b>	Full Name	
	Address	
<b>T 3</b>	Full Name	
	Address	
<b>T 4</b>	Full Name	
	Address	

Note that any member that is employed by another member or related entity must be a relative or a director of the employer sponsor. Also persons previously convicted of an offence involving dishonesty are disqualified from being admitted to a SMSF. Severe penalties can be imposed for breach of the member/trustee rules.

**SECTION D: DETAILS OF EACH EMPLOYER THAT CONTRIBUTES TO THE FUND**

If no employer contributes to this fund then go directly to section E.

**EMPLOYER DETAILS**

If this employer is identical to the information in Company Trustee then tick here and go directly to section E. If more than one employer, please complete additional details at section G, below.

Name \_\_\_\_\_ ACN \_\_\_\_\_ - \_\_\_\_\_

Address of Registered Office \_\_\_\_\_

Full names of all directors of Employer company

<b>D1</b>		<b>D2</b>	
<b>D3</b>		<b>D4</b>	

**SECTION E: DETAILS OF EACH MEMBER**

<i>M 1</i>	Full Name		T1? <input type="checkbox"/>
	Address		
<i>M 2</i>	Full Name		T2? <input type="checkbox"/>
	Address		
<i>M 3</i>	Full Name		T3? <input type="checkbox"/>
	Address		
<i>M 4</i>	Full Name		T4? <input type="checkbox"/>
	Address		

**SECTION G: SPECIAL INSTRUCTIONS**

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**SECTION H: Payment options:**

Find enclosed  Cheque: payable to SUPER MATTERS

Or Debit my  Visa  MasterCard  Bankcard

exp.  /

Signature: \_\_\_\_\_

Name of cardholder: \_\_\_\_\_

Note that:

- (a) SM is not licensed to provide financial product ('FP') advice under the *Corporations Act 2001*(Cth);
- (b) legal advice is only one of the matters that must be considered when making a decision on an FP; and
- (c) you should consider taking advice from the holder of an Australian Financial Services Licence before making a decision on an FP.